

UBTC – Tampa Bay

Mentoring Ministry Guidelines

To: Students and Pastors (of UBTC students)

Assemblies of God U.S. Missions sponsors the Urban Bible Training Center, a program of Global University. UBTC centers were established primarily to enable believers in urban settings to be empowered for practical ministry, while remaining under the direct supervision of a local pastor. (Note that while our courses meet the educational requirements of the Assemblies of God for credentialing we are not a credentialing agency. All inquiries, applications and credentialing are handled by the District Office.)

Vital to UBTC's Bible/ministry training is a mentoring relationship with the pastor or someone else that the pastor trusts to provide quality mentoring for the student. UBTC places primary responsibility on the student to make sure that mentoring relationship happens. (Obviously, the mentor must also be willing to see that this happens.)

Mentoring Requirements are as follows:

Mentoring must be concurrent with the student's UBTC classes.

Two hours of mentoring are required each month.

Topics to be addressed with mentor:

Personal life disciplines (prayer/devotion, prioritizing responsibilities, managing time, relationships, etc)

Church ministry involvement

Classroom studies

Reading/discipling assignement

***It is the student's responsibility to see to it that the mentoring gets done and that the topics are covered.** (It is recognized of course that the cooperation of the mentor is essential in obtaining the desired results.)

Helpful suggestion: While it is usually best to schedule your mentoring times do not overlook those informal, unplanned times that you are together with your mentor. At lot of good and helpful communication often takes place during these spontaneous times. Make sure you include the time spent in this way in your two hour monthly mentoring requirement.

A Mentoring Evaluation and Report form will be completed and signed by the student at the conclusion of each UBTC school session and review its contents with the mentor. The mentor should review the completed form with the student and make any additional comments needed before signing the form.

The signed form is to be turned in on the last day of class when final exams are done. Courses completed without submission of a Mentoring Evaluation and Report form will be considered as an *independent study* completed course rather than a *UBTC completed* course.

We want each mentor know that great appreciation is felt for your willingness to fill this vital role of mentor and for helping UBTC fulfill its goal of preparing people for effective ministry. May you reap great rewards in your own ministry through the efforts you have invested in this student. – **The pastor/mentor should keep a copy of the mentoring guidelines for their future reference.**